



BUILDING INSPECTION

**“RESIDENTIAL” Information Requirements
(Items that do not apply-mark “n/a”)**

1. ____ Verify General Contractor is **Currently Registered** & Verify **Registration Restrictions**
2. ____ If Homeowner is making application, Homestead Verification Form must be completed and submitted with permit application.
3. ____ Completed Building Permit Application
4. ____ Submit two (2) complete sets of plans for residential construction - to include the following if applicable:
 - A. ____ Site Plan
 - B. ____ Floor Plan
 - C. ____ Elevation Plan
 - D. ____ Electrical, Mechanical and Plumbing Plan's
 - E. ____ Wall Details
 - F. ____ Engineered Wind Bracing Details
 - G. ____ Erosion Control Plan and Documentation

**Note Electrical, Mechanical and Plumbing plan can be included on floor plan

5. ____ RES Check Compliance Certificate (www.energycodes.gov) (2018 IECC)
****3rd party approval / Inspections showing compliance with 2018 IECC requirements must be permanently posted at final building inspection before a Certificate of Occupancy will be issued.**
6. ____ Engineered Foundation Letter on City form letter (New Construction/Additions over 500 sq ft) The statement on the engineered foundation letter printed on foundation plan with PE seal will also be acceptable.
7. ____ Foundation Plan (or attach driveway, sidewalk or foundation standard that is going to be used)

Any required information not included with the Building Permit Application will delay the review process.

I have verified that all required information is submitted with the Building Permit Application.

Signature of Applicant

Date of Filing

Permit Technician

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