

APPENDIX D - FEE SCHEDULE

Sec. A. - Schedule of development fees.

APPLICATION	FEE
BUILDING PERMITTING, PLAN REVIEW, INSPECTIONS	
Permit application fee (all new construction, additions and substantial alterations)	Residential: \$50.00 Commercial: \$100.00
Residential plan review fee (all new construction, additions, alterations, change in use, existing C of O and interior)	Residential: 25% of permit cost not to exceed \$2,500.00
Commercial plan review fee (all new construction, additions, alterations, change in use, existing C of O and interior)	Commercial: 25% of permit cost not to exceed \$15,000.00
Building permit fee	See Section B
Inspection fees	Residential—\$35.00 Commercial—\$50.00 Re-inspections—\$35.00 (double for each re-inspection)
Airport hazard inside city limits—One- and two-family dwelling	\$100.00
Airport hazard inside city limits—Anything other than one- and two-family dwelling	\$250.00
Airport hazard in ETJ—One- and two-family dwelling	\$100.00
Airport hazard in ETJ anything other than one- and two-family dwelling	\$250.00
New occupant permit (previously referred to as "existing certificate of occupancy")	\$150.00
Building moving fee	\$100.00

Building demolition fee (up to 100,000 cubic feet)	\$50.00
Building demolition fee (over 100,000 cubic feet)	\$50.00 plus \$0.50/1,000 cubic feet over 100,000
Temporary C of O	See Section B
Temporary C of O extension	See Section B
Electrical, plumbing, mechanical, fuel gas	See Section B
Contractor registration	See Chapter 14
Stop-work order—Issued	\$50.00
Stop-work order—Lift	\$50.00
ENGINEERING PLAN REVIEW AND INSPECTIONS	
Site preparation	\$2,500.00 plus \$50.00/acre or lot whichever is greater
Inspection fees	Infrastructure—\$100.00 ETJ 200% of standard fee Re-inspection—\$150.00 After-hours/weekend/holiday—\$250.00
Subdivision/public infrastructure plan review	\$3,500.00 plus \$50.00/acre or lot whichever is greater
FLOODPLAIN	
Floodplain permit application fee—Residential	\$100.00
Floodplain permit application fee—Non-residential	\$250.00
Floodplain plan review	\$1,500.00
CLOMR	\$2,500.00

LOMR without CLOMR	\$3,000.00
LOMR with CLOMR	\$1,500.00
LOMA	\$500.00
Revision review	\$500.00
Flood zone verification letter	\$25.00
PLATTING RELATED	
Right-of-way abandonment and closures	\$500.00
Legal lot determination	\$150.00
Plat appeal (rough proportionality claims)	\$100.00
Plat extension	\$200.00
Plat revision	\$200.00
Vacation of previously recorded plat	\$200.00
Plat waiver/subdivision variance (not including sidewalk waivers)	\$150.00
Master plan	\$1,000.00 plus \$50.00/acre (\$2,500.00 max)
Minor revision to approved master plan (administrative)	50% of original application fee
Preliminary plat	\$1,000.00 plus \$50.00/acre (\$2,500.00 max)
Final plat/minor plat/development plat	\$1,250.00 plus \$100.00/acre (\$2,500.00 max)
Replat, not administrative	\$1,000.00 plus \$50.00/acre (\$3,000.00 max)
Amending plat/amendment to plat—Admin	\$500.00 plus \$100.00/acre (\$1,000.00 max)
Right-of-way determination	\$500.00

Mail notification (per mailed notice)	\$2.15
Newspaper notification (per published notice)	\$115.00
TRAFFIC IMPACT ANALYSIS	
TIA Worksheet	\$100.00
Level 1	\$500.00
Level 2	\$750.00
Level 3	\$1,250.00
Revision review	\$500.00
Scoping meeting	\$0.00
DRAINAGE REVIEW	
Master drainage plan (with PDs and master plans)	\$500.00
Preliminary drainage plan (with preliminary plats)	\$100.00
Type 1 development category	\$250.00
Type 2 development category	\$500.00
Type 3 development category	\$2,000.00
Type 3 with water quality	\$2,500.00
Type 3 with stormwater connection	\$3,000.00
Type 1 or 2 revision review	\$250.00
Type 3 revision review	\$1,000.00
FIRE	

Short-term rental annual inspection	\$125.00
Fixed pipe suppression system	\$120.00
Fixed pipe modification	\$120.00
Fire sprinkler system (under 200 heads)	\$240.00
Fire sprinkler system (over 200 heads)	\$240.00 plus \$0.75 each additional head (\$2,000.00 max)
Fire alarm system (up to 200 signaling devices)	\$240.00
Fire alarm system (over 200 signaling devices)	\$240.00 plus \$0.75 each additional device (\$1,000.00 max)
Standpipe/water supply (fire line)	\$180.00
Smoke control system	\$120.00
Flammable or combustible liquid tank permit	\$180.00
Fire sprinkler modification (up to 20 heads)	\$120.00
Fire alarm modification (up to ten devices)	\$180.00
Re-inspection/re-test	\$100.00/hour
Tent permit fee (annual)	\$400.00
Tent permit fee (per event)	\$75.00
Preliminary fire systems plan review	\$60.00/hour with one hour minimum
Licensed daycare inspection	\$60.00
Licensed nursing care center inspection	\$180.00
Licensed hospital inspection	\$240.00

Licensed institutional (restrained) inspection	\$240.00
Licensed in-home facilities inspection	\$60.00
Licensed homes/adoption centers inspection	Exempt
Fire watch	\$60.00/hour
MEETINGS	
Predevelopment meetings	\$0.00
Comment review meetings	First—\$250.00 Additional—\$500.00 each
Plat resubmittal meeting	\$0.00
SIGNS	
Sign permit—Free standing	\$2.50 per square feet (\$50.00 min.)
Banners—Temporary, on premise/building	\$50.00
Conditional sign permits and sign variances	\$750.00
Temporary community signs	\$50.00
Temporary over street banners	\$50.00 plus \$125.00 each location
ZONING	
Future land use plan amendment	\$500.00
Historic landmark designation	\$0.00
Zoning change	\$1,000.00 plus \$100.00/acre (max. \$3,000.00)
Special use permit	\$1,500.00 plus \$100.00/acre (max. \$4,000.00)

Planned development	\$2,000.00 plus \$100.00/acre (max. \$5,000.00)
PD Administrative revision	\$200.00
Rezoning case signs	\$15.00 each
Mail notification (per mailed notice)	\$2.15
Newspaper notification (per published notice)	\$115.00
Registration of a nonconforming use	\$200.00
Zoning verification—Basic	\$25.00
Zoning verification—Detailed	\$100.00
Home occupation certification	\$25.00
ZBA AND AMBA	
Variance application	Homestead: \$350.00 (plus \$50.00 for each additional variance request) Non-homestead: \$700.00 (plus \$50.00 for each additional variance request)
Special exception	\$700.00
Appeal of an administrative determination	\$700.00
ZBA case signs	\$15.00 each
Mail notification (per mailed notice)	\$2.15
MISCELLANEOUS	
Appeal of building design standard	\$500.00
Miscellaneous appeals to city council	\$500.00

Sidewalk waiver	\$300.00
Main Street sidewalk permits	\$10.00 for new, \$5.00 for renewal
Residential buffer wall exemption	\$100.00
Short-term rental permit	\$200.00
Street name change	\$550.00
Tree removal permit (commercial only)	\$100.00
Valet parking permit	\$150.00
Vendor (temporary) permits	\$75.00
Setback determination	\$100.00
Offsite parking agreement	\$200.00
Regional thoroughfare plan amendment	\$900.00
Code text amendment request	\$900.00
Temporary mobile storage units (moving pods)	\$25.00
Mobile food court permit	\$300.00
License agreement	\$250.00
Vested rights determination	\$200.00
Annexation (voluntary)	\$1,000.00
Development agreement application fee	\$500.00
Development agreement processing	\$5,000.00
Development agreement amendment review	\$2,500.00

Downtown sidewalk cafe application fee	\$100.00
Downtown sidewalk cafe annual license fee	Less than 250 square feet: \$250.00 250 to 500 square feet: \$500.00 Greater than 500 square feet: \$750.00
ADDITIONAL REVIEW (RESUBMITTALS)	
Additional review (each after second review, with charges for the third and fourth at the discretion of the city manager)	\$1,500.00 for third review \$1,500.00 plus 10% of original review fee for fourth review \$1,500.00 plus 20% of original review fee for fifth review \$1,500.00 plus 30% of original review fee for sixth review
Additional review—Accessory permits (signs, fences, etc.) (each after second review)	\$250.00 each after second review
INFORMATION TECHNOLOGY	
Technology fee	3% on all review fees

(Ord. No. 2018-21, § 7, 3-26-18; Ord. No. 2018-34, § 3, 5-14-18)

Sec. B. - Additional fees specific to building permitting.

- (a) Building permit fees for work other than new construction and additions, shall be based on valuation of the project, calculated using the following table rounded to the nearest thousand identified as Building Permit Fee Schedule A:

Building Permit Fee Schedule A Residential

Total Valuation	Permit Fee
\$0.00—\$50,000.00	\$20.00 plus \$5.00 per \$1,000.00 or fraction there of
\$50,001.00—\$100,000.00	\$265.00 plus \$4.00 per \$1,000.00 or fraction there of
\$100,001.00—\$500,000.00	\$465.00 plus \$3.00 per \$1,000.00 or fraction there of

\$500,001.00 and above	\$1,665.00 plus \$2.00 per \$1,000.00 or fraction there of
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Building Permit Fee Schedule A Commercial

Total Valuation	Permit Fee
\$0.00—\$50,000.00	\$50.00 plus \$6.00 per \$1,000.00 or fraction there of
\$50,001.00—\$500,000.00	\$350.00 plus \$5.00 per \$1,000.00 or fraction there of
\$500,001.00 and above	\$2,600.00 plus \$4.00 per \$1,000.00 or fraction there of

The above fees shall be paid with the application for a building permit for permits other than new construction or additions or items that do not have a square footage such as infrastructure, fences, swimming pool, retaining walls, etc.

Building Permit Fee Schedule B

- (b) **Building permit fees for new construction or new additions**, shall be calculated on square footage using the following table identified as Building Permit Fee Schedule B which is dependent upon the use and construction type.
- (1) Buildings with multiple (mixed) use groups shall be charged the applicable fee per use group.
 - (2) Shell buildings shall be charged a fee based on 80 percent of the calculated permit fee (0.80 x permit fee).
 - (3) When proposed work involves both remodel of existing and new construction/addition, the fee for the remodel will be based on the remodel valuation and the fee for the new construction/addition shall be based on the square footage.
 - (4) Permit fees are derived from ICC's most current published Building Valuation Data (BVD) fee schedule using a spreadsheet that has been set with an appropriate multiplier.
- (c) **New occupant permit.** Prior to occupying an existing, previously occupied building or site, a certificate of occupancy for a change of use shall be required. The application fee shall be \$150.00.
- (d) **Temporary certificate of occupancy.** A fee of \$250.00 shall be paid to the city, and granted for only minor incompletions of a commercial project, such as irrigation and landscaping, and shall be good for 30 days. For each request for an extension of the temporary certificate of occupancy, a fee of \$100.00 shall be paid to the city.
- (e) **Electrical fees.** The following electrical fees shall be paid with an application for an electrical permit:

Electrical Permit Fee Schedule

Additional circuits	\$10.00
Additions and/or repairs	25.00
Commercial meter 120 volt, 120/240 single phase meter	60.00
Commercial meter 240 volt, 120/240 three phase meter	80.00
Commercial meter 277 volt, 277/480 single phase meter	90.00
Commercial meter 480 volt, 277/480 three phase meter	135.00
Electric motors first HP	8.00
Electric motors additional HP	3.00
Fee for issuing permit	15.00
Fuel pumps or dispensers, each	22.00
Manufactured home service connection	25.00
Manufactured structure service connection (commercial)	50.00
Mercury vapor—Parking pole fixtures	10.00
Meter put backs (remove and replace same)	17.50
Residential 231 amp to 400 amp meter	65.00
Residential 401 amp and larger	100.00
Residential 55 amp to 230 amp meter	45.00
Residential or commercial panel with one to six circuits	20.00
Residential or commercial panel with six to 24 circuits	40.00
Residential or commercial panel with 25 or more circuits	65.00
Residential—100 amp to 231 amp meter	55.00
Residential—231 amp to 400 amp meter	80.00
Residential—401 amp and larger	110.00
Residential—55 amp to 100	45.00
Sign circuit	10.00
Swimming pool circuit	12.50
Underground or in-slab, over 100 feet	7.50
Underground or in-slab, under 100 feet	5.00

Welder circuit 25.00

X-ray or MRI circuit 40.00

- (f) **Plumbing fees.** The following plumbing permit fees shall be paid with the application for a plumbing permit.

Plumbing Permit Fee Schedule

Bathtub \$5.00

Dishwashing machine 5.00

Drinking fountain 5.00

Fee for issuing permit 15.00

Stub out for future fixtures 5.00

General repairs 30.00

Grease trap 5.00

Irrigation outlet 2.00

Hose bib 5.00

Lavatory 5.00

Medical gas 5.00

RPZ valve 5.00

Sampling well 5.00

Service (P traps/drains) 5.00

Sewer lift station 15.00

Sewer line 10.00

Sinks (kitchen/mop/utility/etc.) 5.00

Shower (stall/group) 5.00

Urinal 5.00

Washing machine 5.00

Water closet 5.00

Water heater 5.00

Water line 5.00

Water softener 5.00

- (g) **Mechanical fees.** The following mechanical permit fees shall be paid with an application for a mechanical permit:

Mechanical Permit Fee Schedule

Total Valuation	Permit Fee
\$0.00—\$1,000.00	\$25.00
\$1,001.00 and above	\$25.00 plus \$5.00 per \$1,000.00 or a fraction thereof

- (h) **Fuel gas fees.** The following fuel gas permit fees shall be paid with an application for a fuel gas permit:

Fuel Gas Permit Fee Schedule

Gas line \$15.00

Gas test 15.00

Fee for issuing permit 15.00

- (i) **Inspection fees.** Inspection fees shall be as outlined in the fee schedule in section A. Reinspection fees must be paid by the person or agent to whom the permit was issued prior to any reinspection. Reinspection fees double with each failed inspection.
- (j) **Refunds.** The building official shall authorize the refunding of fees as follows:
- (1) The full amount of any fee paid hereunder that was erroneously paid or collected.
 - (2) Not more than 50 percent of the permit fee paid when no work has been done under a permit issued in accordance with this Code.
 - (3) Not more than 90 percent of the plan fee paid when an application for a permit for which a fee has been paid is withdrawn or canceled before any plan review effort has been expended.
 - (4) The building official may refund an amount he/she determines if some, but not all plan review effort has been expended and a permit has not yet been issued.

The building official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

(Ord. No. 2018-21, § 7, 3-26-18)